

# PORT AUTHORITY OF GUAM

JOSE D. LEON GUERRERO COMMERCIAL PORT

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## NEWS RELEASE

### Port Launches Operation Starboard for Queen Mary 2 arrival

*Interested vendors can turn in applications beginning Thursday, February 11th*

**Piti, Guam, February 10, 2010:** Interested vendors wanting to take part in the arrival of the largest cruise ship to ever come to Guam can submit their applications beginning at 8 a.m. Thursday February 11<sup>th</sup>.

The Port Authority of Guam is preparing for the February 22<sup>nd</sup> arrival of the Queen Mary 2, which will bring 3,900 passengers and crew to our shores for the day. The Port will be conducting Operation Starboard which is the dockside vendor program that had a successful launch last year.

"We want to encourage interested vendors to take part in this opportunity to showcase their products and of course our island spirit," said Port General Manager Glenn A. Leon Guerrero.

The Port will have 30 vendor spots available on the docks and the rental cost will be \$24.64 for each spot. They will be awarded on a first-come, first-serve basis and the Port will begin accepting applications and payments at 8 a.m. tomorrow (Thursday, February 11<sup>th</sup>) at the Cashier's Office located on the 2<sup>nd</sup> floor of the Port Authority of Guam Main Building. We also will have four separate taxi slots available for taxi companies. They also must turn in applications for one of the four spots. Only those with an approved slot will be able to service the passengers.

***The Port Authority of Guam will be waiving the \$24.64 cost to any vendors who are registered with the Guam Council on the Arts and Humanities and with the Guam Product Seal Program. Also, the cost will be waived for any non-profit organization that will use 100% of the proceeds for non-profit use. However, those who fall into these categories must compete with other vendors for the 30 available vendor slots.***

The Queen Mary 2 is the flagship of the Cunard Cruise Lines and is as tall as a 21-story building, more than one hundred feet longer than the Eiffel Tower is tall and more than four city blocks in length. The notice to potential vendors and the application is attached. A copy of this notice and the application can also be located on our website at [www.portguam.com](http://www.portguam.com)



Felix P. Camacho  
Governor of Guam

# PORT AUTHORITY OF GUAM

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Michael W. Cruz, MD  
Lieutenant Governor

## OPERATION STARBOARD

### *Arrival of Queen Mary 2*

The Port Authority of Guam will once again launch the Operation Starboard Dockside Vendor Program for the February arrival of the Queen Mary 2 which will help provide a welcoming and memorable experience to the passengers and crew aboard the cruise ship. The PAG is now soliciting interested and qualified vendors/service providers to set up and sell Guam products and services at the Port Authority of Guam during the visit of the Queen Mary 2 on February 22, 2010.

#### Ship Visit Details:

No. of Passengers (Est):

No. of Crew (Est):

Arrival Date/Time:

Departure Date/Time:

#### Queen Mary 2:

2,600

1,300

6 a.m., Feb. 22, 2010

6 p.m., Feb. 22, 2010

There will be 30 vendor spots available for Operation Starboard. The vendor spots will be confirmed on a first-come, first-serve basis with confirmation being received once vendors have filled out the attached application and paid their rental space in full at the Port Authority of Guam Cashier's Office, 2<sup>nd</sup> Floor of the Main Administration Building. Please note that taxi companies must also secure a vendor space and pay the same rental fee in order to service passengers. Any taxi company that has not secured the booth space will be prohibited by Port Police from entering the area to service the passengers.

**The rental space for the 10'X10' vendor booth is \$24.64 for the entire day. There are only 30 spaces available (not including four additional spaces for Taxi companies) and they will be approved, once payment is received, on a first-come, first-serve basis beginning at 8 a.m. on Thursday February 11, 2010.** Any vendor that falls into the following category will NOT have to pay any rental service fee but will still need to fill out the application and turn it in before all of the vendor booths are secured and confirmed:

- Any Artists/Vendors that are registered with the Guam Council on the Arts and Humanities.
- Any Artists/Vendors showing proof that their products are registered with the Guam Product Seal Program.
- Any non-profit Organization that will use 100% of their proceeds for non-profit use.

#### Types of Products/Services:

1. Food products must be pre-packaged and do not require hot/cold source to maintain.
  - a. Must adhere to all Public Health Rules and Requirements for food vendors.

2. Vendors must have current Business License, Sanitary Permits and Health Certificates for food vendors. Contact Public Health to ensure you have all proper forms. *Attach a copy of all relevant certificates to this application.*
3. Vendors are to provide their own accountability; rates must be the same as any normal business day and pay their own taxes.
4. Vendors must provide their own tables/canopies/chairs including storage & wrapping materials.
5. Vendors may set up their own canopies/tables/chairs in designated areas and be ready to service passengers by 7 a.m. on the day of arrival and must remove them by 6:30 p.m. of the same day. Space available for set up is 10'X10'.
6. It is recommended that all vendors bring their own carts to transport goods from parking area to dockside area. However, any vendor needing special accommodations such as utilizing your vehicle for large items must coordinate through Captain Aguon or Lt. Flores at the Port Police to ensure proper insurance and clearances. They may be contacted at 477-5931 Ext. 202 or 200. In order to bring your vehicle inside to deliver your items you must have a valid driver's license and current insurance and registration. They will verify that information with you.
7. Vendors are responsible for removing their trash containers & disposing of the materials.
8. The Port Authority of Guam along with all other private and public entities involved with the arrival of the Queen Mary 2 is released from any and all liabilities regarding the set-up and sale of products to the passengers and crew members.
9. Proof of identity is required – Driver's License Number or Passport Number – to be submitted to the Port Authority of Guam Marketing Division no later than 48 hours prior to the ship's arrival. Provide the proper information via email to [jfaguigui@portguam.com](mailto:jfaguigui@portguam.com) and [bmeno@portguam.com](mailto:bmeno@portguam.com)
10. Proof of identity is required for access on the day of the ship's arrival.

Vendors qualified and interested in taking part in Operation Starboard must fill out the form attached and pay your Rental Space Fee of \$24.64 at the Port Authority of Guam Cashier's Office (2<sup>nd</sup> Floor, Main Administration Building) and then turn in your application and receipt to the PAG Commercial Division in care of Marylyn Pecina also located on the 2<sup>nd</sup> Floor of the Main Administration Building. We will begin accepting applications and payments at 8 a.m. Thursday February 11, 2010. Any vendors who believe they qualify for the waiver of the fee must submit proof to Ms. Pecina in the Commercial Division. Anyone with questions regarding Operation Starboard may contact Port Marketing Administrator Bernadette S. Meno at 477-5931 Ext. 300 or via email at [bmeno@portguam.com](mailto:bmeno@portguam.com).

**PLEASE NOTE THAT ALL VENDORS MUST ATTEND A PRE-ARRIVAL MEET AT 10AM ON FEBRUARY 15, 2010 AT THE PORT AUTHORITY BOARD ROOM.**

# OPERATION STARBOARD

## Applicant Information

Company Name:

Contact Person:

Email:

Work Phone:

Cell Phone:

Types of Services/Products:

Are you registered with CAHA or Guam Product Seal?

Yes:

No:

## Application Cost

Application

\$24.64

Charged to all

## List of participants entering the Port

Name:

Identification Number (DL,Passport):

Name:

Identification Number (DL,Passport):

Name:

Identification Number (DL,Passport):

Name:

Identification Number (DL,Passport):

## Applicant must sign the area below

*I acknowledge that the Port Authority of Guam along with all other private and public entities involved with the arrival of the Queen Mary 2 are released from any and all liabilities regarding the set-up and sale of products to the passengers and the crew members during Operation Starboard.*

Signature of Applicant:

Date:

## FOR OFFICE USE ONLY

Vendor Slot Chosen:

Proper Certifications Attached:

Staff Receiving Documents: