

# PORT AUTHORITY OF GUAM ATURIDAT I PUETTON GUAHAN

GOVERNMENT OF GUAM 1026 Cabras Highway Suite 201 Piti, Guam 96925 Telephone: (671) 477-5931/35

(671) 477-2683/85

Telex:

(721) 6689 PAGGUM

Facsimile: (671) 477-2689

## POLICY MEMORANDUM NO. 01-89

To:	Subject: Policy on Employee Retirement
Port Employees	Benefits
Effective Date: September 14, (1989 / Revision Date:	
Approved By: DAVID B	TYDINGCO, General Manager
ALL REVISIONS ARE MARKED WITH AN ASTERISK (*)	

#### I. PURPOSE:

To recognize employees who retired in good standing from the service of the Authority.

## II. SCOPE:

All employees who retire in good standing shall be eligible for retirement benefits as outlined in this policy.

# III. <u>DEFINITION OF GOOD STANDING</u>:

A retirement shall be deemed in good standing when the retirement notice is appropriately submitted and the employee does not have a pending adverse action against him/her.

#### IV. RETIREMENT BENEFITS:

Employees who retire from the services of the Port Authority would be given a certificate of appreciation, a board resolution and a gift for his/her service with the Authority.