



PORT OF GUAM
ATURIDAT I PUETTON GUAHAN
Jose D. Leon Guerrero Commercial Port
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Lourdes A. Leon Guerrero
Governor of Guam
Joshua F. Tenorio
Lieutenant Governor

POLICY MEMORANDUM NO. 2026-GM02

To: Family Beach/Port Beach Permit Holders	Subject: Beach Access Policy and Procedures
Effective Date: April 1, 2026	Revision Date:
Approved by:  RORY J. RESPICIO, General Manager	

I. PURPOSE

The purpose of this policy is to establish mandatory rules, procedures, and conditions governing ingress and egress to the Family Beach and Port Beach recreational areas located on the Port Authority of Guam property.

Users accessing port property must comply with applicable rules, regulations, policies, and procedures.

II. OBJECTIVE

- A. Regulate access to Family Beach and Port Beach and ensure that only persons with valid permits issued by the Commercial Division may utilize such areas for authorized recreational activities.
- B. Protect Port Authority property, facilities, and operations, and ensure accountability for individuals who access these areas.

III. GENERAL PROVISIONS

A. Permit Issuance Procedures and Requirements

Permits for access and use of Family Beach and Port Beach may be obtained from the Commercial Division located on the first floor of the Port Authority of Guam Administration Building. A minimum of forty-eight (48) hours advance notice is required for all permit applications. Applicants must present valid government-issued identification and must be at least eighteen (18) years of age.

No person shall access Family Beach or Port Beach without a valid Permit issued by the Commercial Division.

Temporary Beach Access Pass (Same Day). If the Port Authority is closed and an individual without a permit wishes to use the beach, a Temporary Beach Access Pass (Same Day) will be issued by Port Police Division, only if space is available. Anyone who is issued a temporary pass must submit payment on the next business day following their beach usage at the Finance Service Center, Port Administration Building, 1st Floor, between the hours of 8:00 AM and 4:00 PM, Monday through Friday, excluding holidays.

- **Failure to Pay.** If the individual fails to pay on the next business day following their beach usage: 1) future beach access may be restricted, and 2) may be banned from all Port Authority of Guam properties for not securing a permit in advance.

This policy is designed to encourage users to plan ahead and secure the required permit before using the Family Beach or Port Beach areas for recreational activities.

B. Identification Requirement

Permit holders shall carry a valid government-issued photo identification and the original Permit at all times while within the Designated Area.

C. Non-Transferability

Permits are non-transferable and shall not be used to obtain access to any other Port property.

IV. USE RESTRICTIONS

1. Overnight camping is prohibited unless expressly approved in advance by the General Manager. Approved camping shall be limited to no more than two (2) families per night on a first-come, first-served basis.
2. The erection of canopies or tents on beachfront areas is prohibited.
3. Users shall remove all trash, debris, or waste from their designated area before departure.
4. Waterslides and inflatable jumpers are permitted at Port Beach only upon prior approval by the General Manager. Additional utility fees may apply.
5. No utilities are provided at Family Beach; Users shall supply their own portable water and power as needed. Portable restrooms are permitted at the User's expense.
6. Launching boats, jet skis, or any motorized watercraft from the beachfront is strictly prohibited.
7. **No lifeguards are on duty.** All water activities are conducted at the Users' and their accompanying members' sole risk. Children must be supervised at all times.
8. Users shall fully extinguish barbecue fires before vacating the area.
9. Trees, shrubs, vegetation, and other natural features shall not be cut, damaged, or disturbed.
10. Users shall not enter, interfere with, or damage any adjacent leased facilities or regulated Port property.
11. Roadways shall remain unobstructed at all times for emergency response vehicles.

V. FEE SCHEDULE

Family Beach

- Open Space Picnicking / Canopy (Per Day): \$15.00
- Refundable Cleaning Deposit (1–50 persons): \$50.00
- Refundable Cleaning Deposit (51+ persons): \$75.00

Port Beach

- Open Space Picnicking / Canopy (Per Day): \$15.00
- Pavilion Use (Per Day): \$50.00
- Refundable Cleaning Deposit (1–50 persons): \$50.00
- Refundable Cleaning Deposit (51+ persons): \$75.00

Active Port employees applying for permits to access and use Family Beach or Port Beach will not be required to pay a cleaning deposit. However, they must sign a payroll deduction form. If trash or damage is found in the designated area after their permitted use, the associated costs will be charged to the employee and processed through the payroll division.

A. Refund Conditions

Fees are refundable only if the Permit is cancelled at least two (2) business days before the scheduled use.

Fees may be credited in the event of severe weather, including tropical storm or typhoon declarations.

Cleaning deposits shall be refunded within fifteen (15) business days following the event, provided that no trash or damage is observed.

VI. HOURS OF OPERATION

Family Beach and Port Beach will be open daily from 8:00 a.m. to 6:00 p.m. Permits are valid only for the specific date(s) indicated on the permit.

A. Mandatory Closures

Permitted activities may be suspended or cancelled due to the following events or U.S. Coast Guard “Safety Zone” advisories:

1. Hazardous weather conditions, including surf warnings;
2. Tropical Storm and/or Typhoon conditions;
3. Hazardous materials incidents;
4. In-port tanker vessel operations, including operations near the Seaplane Ramp, and
5. Operational activities at piers, docks, and/or regulated facilities.

VII. RULES OF ENTRY AND ENFORCEMENT

The Port Authority of Guam is a port of entry. All persons, vehicles, and personal effects entering the Port Authority of Guam are subject to search and seizure.

Port Police or authorized personnel may conduct inspections and enforce compliance. Violations may result in possible arrest.

A valid permit and government-issued identification must be readily available at all times. Individuals unable to present a valid permit will be required to vacate the premises immediately.

In the event of an emergency, all persons must follow and respect instructions issued by Port Police or authorized personnel.

VIII. COMPLIANCE

Failure to comply with this Policy, or any reckless or unsafe conduct, shall result in:

1. Immediate termination of the Permit;
2. Removal from the Port property; and
3. Possible prohibition from future access.

IX. EXEMPTIONS

Local and federal law enforcement agencies, emergency response personnel, and port personnel acting in their official capacity, and conducting official business are exempt from the Permit requirement.

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1026 Cabras Highway, Suite 201, Piti, Guam 96915

Telephone: 671-477-5931/35 Facsimile: 671-477-2689/4445

Website: www.portguam.com**Lourdes A. Leon Guerrero**
Governor of Guam**Joshua F. Tenorio**
Lieutenant Governor**PORT POLICE DIVISION****Temporary Beach Access Pass (Same Day)****Port Beach / Family Beach**

Control#: 2026 - _____

Date: _____

Customer's Name: _____ Contact Number: _____

Mailing Address: _____ Location: _____ Area: _____

Driver's License#: _____ Expiration Date: _____

Vehicle License Plate #: _____ Year: _____ Make: _____ Model: _____

BEACH PERMIT NOTICE: Customer(s) did not obtain the required Port Authority of Guam Beach Permit for their event/party. As a result, a temporary beach access pass has been issued. **Customer(s) are responsible for making payment on the next business day following their beach usage.** All payments must be made at the Finance Service Center, Port Authority of Guam Administration Building, 1st Floor between the hours of 8:00am – 4:00pm Monday-Friday, excluding holidays. Failure to submit payment on time will result in restrictions on future beach use and may lead to a ban from Port Authority of Guam properties for not obtaining a permit prior to the event. This practice will prevent future use of the beach.

Customer's Signature

Date:

Port Police: Signature & Badge No.

Submit to: COMMERCIAL DIVISION----- *Tear off here* -----**PORT OF GUAM**

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COPY: NON-PERMIT BEACH CUSTOMER