



**PORT OF GUAM**  
ATURIDAT I PUETTON GUAHAN  
Jose D. Leon Guerrero Commercial Port  
1026 Cabras Highway, Suite 201, Piti, Guam 96915  
Telephone: 671- 477-5931/35 Facsimile: 671- 477-2689/4445  
Website: [www.portguam.com](http://www.portguam.com)



Lourdes A. Leon Guerrero  
Governor of Guam  
Joshua F. Tenorio  
Lieutenant Governor

August 14, 2024

Request for Proposal RFP-PAG-024-002

## **ADDENDUM NO. 1**

**ALL PROPOSERS MUST ACKNOWLEDGE RECEIPT OF THIS ADDENDUM ON AREA PROVIDED BELOW AND RETURN COPY TO PAG PROCUREMENT OFFICE:**

**Email: [pagprocurement@portofguam.com](mailto:pagprocurement@portofguam.com), [spmuna01@portofguam.com](mailto:spmuna01@portofguam.com); and [tsflores@portofguam.com](mailto:tsflores@portofguam.com)  
or Fax: (671) 472-1439**

**NOTICE TO OFFERORS:** The RFP Documents of the above referenced project are hereby amended to include the following:

**1. Questions and Responses**

**\*\*\* END OF ADDENDUM NO. 1 \*\*\***

Issued by:

**RORY J. RESPICIO**  
General Manager

**ACKNOWLEDGEMENT**

NAME: \_\_\_\_\_

COMPANY: \_\_\_\_\_

DATE/TIME: \_\_\_\_\_



**PORT OF GUAM**  
ATURIDAT I PUETTON GUAHAN  
Jose D. Leon Guerrero Commercial Port  
1026 Cabras Highway, Suite 201, Piti, Guam 96915  
Telephone: 671-477-5931/35 Facsimile: 671-477-2689/4445  
Website: [www.portguam.com](http://www.portguam.com)



Lourdes A. Leon Guerrero  
Governor of Guam  
Joshua F. Tenorio  
Lieutenant Governor

August 14, 2024

Request for Proposal RFP-PAG-024-002  
Temporary Staffing Services  
Questions and Responses

Questions submitted by Tryfacta via-email on July 31, 2024

Question #1: Please share the incumbent vendors and their pricing.

**PAG's Response:** *There are no incumbent vendors or previous vendors or pricing data as this is a very new solicitation.*

Question #2: What is the budget for this bid? OR the estimated annual spending in the past under this contract for similar services?

**PAG Response:** *The Port has an estimated budget of between \$50K to \$60K per year. However, this budgeted amount is subject to increase or decrease during the cost negotiation phase.*

Question #3: Please share the Bid Tabulation of the previous bid for these services.

**PAG Response:** *Prior or previous tabulation does not exist as this is a new solicitation for these services.*

Question #4: Is there any challenge fulfilling the needs with the existing contracts for related services or any specific improvements you are looking for?

**PAG Response:** *This is a new solicitation; the Port is unaware of any challenge or improvements needed.*

Question #5: How many vendors would be awarded?

**PAG Response:** *One.*

Question #6: Is there any preference for the local vendor?

**PAG Response:** *No preference, as there will be no pricing submitted with all proposals submitted. Scoring will be based on the "Best qualified offer" and not pricing.*

Question #7: What are the overtime terms and orientation process if required for any role?

**PAG Response:** *This can be discussed during negotiation with best qualified offeror once a Notice of Award is issued.*

Question #8: Please share the type of background check and drug test required.

**PAG Response:** *All individuals entering the Port Terminal facilities are required by the Maritime Transportation Security Act to acquire a Transportation Worker Identification Credential (TWIC card) with U.S. Transportation Security Administration. TSA will conduct a security threat assessment (background check) to determine the person's eligibility to access the Port's maritime facilities. It will be incumbent on the employment agency to ensure that individuals to be assigned to the Port are able to possess a TWIC card.*



**PORT OF GUAM**  
ATURIDAT / PUETTON GUAHAN  
Jose D. Leon Guerrero Commercial Port  
1026 Cabras Highway, Suite 201, Piti, Guam 96915  
Telephone: 671-477-5931/35 Facsimile: 671-477-2689/4445  
Website: [www.portguam.com](http://www.portguam.com)



Lourdes A. Leon Guerrero  
Governor of Guam  
Joshua F. Tenorio  
Lieutenant Governor

***For drug screening, the employment agency is required to ensure that individuals to be assigned to the Port undergo and pass a mandatory drug test before being assigned. Substances to be tested are:***

- (1) Marijuana/Metabolites/THC (i.e., weed, grass, Mary Jane)***
- (2) Cocaine metabolites (i.e., coke, snow, crack)***
- (3) Phencyclidine (i.e., Angel dust, PCP)***
- (4) Amphetamines, Methamphetamine and ethylenedioxy methamphetamine (i.e., MDMA, Ecstasy)***
- (5) Opiate metabolites (ie., Tylenol with Codeine, Morphine and Heroin)***
- (6) Barbiturates (i.e., downers, Nembutal, yellow jackets)***

***Based on the Port's drug free workplace program, testing methodology is urinalysis, saliva and breath specimens.***

**Question #9:** Will there be a kick-off meeting once the contract is awarded

***PAG Response:*** ***Once a Notice of Award is issued, a cost negotiations committee from the Port will be established to enter into negotiations for all terms and conditions with the best qualified offeror.***

**Questions submitted by Allied Human Resources Inc.dba Allied HR via-email on August 1, 2024**

**Question #10:** In addition to Scope of Work - Requirements - Letter E, does the Port anticipate the use of overtime hours, and if so, what positions are most estimated to utilize them and what would be your estimation of such usage?

***PAG Response:*** ***Yes, if the individual works in excess of forty (40) hours of straight time in a workweek, he/she will be compensated for hours in excess at the overtime rate. Individuals occupying positions assigned to Operations and Maintenance may be required to work in excess of 40 hours in a workweek. An individual shall not be required to work more than 14 hours consecutively or in a one 24-hour day; or work more than 84 hours total within a single 7-day period or work more than 28 hours within a time span of 2 days.***

**Question #11:** Can the Port give an estimated number of employees it is looking for per position? (example: for Port Terminal Workers, how many workers would you estimate you would need annually?)

***PAG Response:*** ***Assessment of the Port's manpower is currently being analyzed to determine the future number of positions needed under the Temporary Staffing contract. During contract negotiations, the Port would be able to provide firm numbers as to the number of positions would be needed for the year.***




**PORT OF GUAM**  
ATURIDAT / PUETTON GUAHAN  
Jose D. Leon Guerrero Commercial Port  
1026 Cabras Highway, Suite 201, Piti, Guam 96915  
Telephone: 671-477-5931/35 Facsimile: 671-477-2689/4445  
Website: [www.portguam.com](http://www.portguam.com)



**Lourdes A. Leon Guerrero**  
Governor of Guam  
**Joshua F. Tenorio**  
Lieutenant Governor

**Question #12:** If awarded this contract, can former employees of the PAG be eligible to apply through our organization for any or all of the positions requested?

**PAG Response:** *Yes, we encourage former employees to apply for positions that they may be qualified for.*

  
\_\_\_\_\_  
Rory J. Respicio  
General Manager

ACKNOWLEDGEMENT	
NAME:	_____
COMPANY:	_____
DATE/TIME:	_____